

**EAST FRANKLIN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 28, 2024, AT 6:00 PM**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- 2. PRESENT:** Barry Peters, Chairman  
Dean Hepler, Vice Chairman  
David Stewart, Supervisor  
Christina Conklin, Secretary/Treasurer  
Larry Richardson, Zoning Officer

**Executive Session** was held March 7, 2024 – Personnel

**3. PUBLIC COMMENT:**

1. West Hills Emergency Services – Sally Conklin
- 2.
- 3.

**4. APPROVALS:**

**A. RETIREMENT - APPOINTMENT:**

Motion to accept Debra Cornman retirement letter as of March 28, 2024.  
(I want to thank the Supervisor and staff for all the years working together. Also, want to thank the residents of East Franklin Township. It's time for me to have fun with my family, especially my grandsons. Chrissy, you will do fantastic).

Motion to appoint Chrissy Conklin as Secretary/Treasurer at \$25.00 per hour.

**B. MINUTES:**

Approve minutes for February 29, 2024, regular meeting.

**C. APPROVE BILLS AND INVOICES:**

Approve to pay all bills and invoices from March 1 through March 28, 2024.

# AGENDA - REGULAR MEETING – MARCH 28, 2024:

## 4. APPROVALS (CONTINUED):

### D. ROAD MASTER REPORT:

Approve Road Master Report for March 1 through March 28, 2024.

### E. ZONING OFFICER REPORT:

Approve Zoning Officer Report for March 1 through March 28, 2024.

Approve pay raise for Zoning/Code Enforcement Office to \$24.75.

### F. PLANNING COMMISSION:

1. Approve Subdivision Request- James Hendrickson
2. Approve to move forward with recommendation from planning commission for rezoning request from Liberty East Development

### G. SEWAGE REPORT:

Approve Sewage Report for March 1 through March 28, 2024.

Approve pay Request #2 – Fox Hollow Sewage Extension Project.

### H. CONSULTING SERVICES:

Motion to hire Debra Cornman for consulting services (Secretary Treasurer). (As needed)

### I. BIDS – AGGREGATE:

See Attached Spreadsheet:

### J. BIDS – MOWING:

See Attached Spreadsheet:

### K. TRASH WEEK:

Trash week – Thursday, May 2 through Friday, May 3, 2024.

# **AGENDA - REGULAR MEETING – MARCH 28, 2024:**

## **5. AUTHORIZATIONS:**

- 1.
- 2.

## **6. NEW BUSINESS:**

- 1.
- 2.

## **7. ADJOURNMENT:**