

Kittanning, Pennsylvania January 26, 2023

The Board of Supervisors of East Franklin Township met in the Municipal Building at 6:00 p.m. for the January 26, 2023 regular meeting.

Present: Barry Peters, Chairman
Dan Goldinger, Vice Chairman
David Stewart, Supervisor
Debra Cornman, Secretary/Treasurer
Larry Richardson – Zoning Officer

Kathy Heilman, County Planning Coordinator

CDBG FUNDS:

Motion made by Barry Peters and seconded by Dan Goldinger to approve designation of FFY 2021 CDBG Funds. Supervisors of the Township of East Franklin approving an application for 2021 State Community Development Block Grant (CDBG) Funds, authorizing the County of Armstrong to submit said application to the Pennsylvania Department of Community and Economic Development (DCED), and approving the Township's 2021 CDGB activities and community development plan. Designated for Housing Rehabilitation. Motion approved unanimously.

WEST HILLS EMERGENCY SERVICES:

Matt Kutch, West Hills Emergency Services – Update on the Fire Company. For the year 2022 the fire company answered 251 calls. 154 calls were in East Franklin Township, 31 – North Buffalo Twp., 3 – Applewold Borough, 19 – West Franklin Twp., 10 – Washington Twp., 9 – Sugarcreek Twp., 8 – W. Kittanning Borough, 7 – Worthington Borough, 3 – Kittanning Borough, 3 – Manor Twp., 2 – South Buffalo, 1- Kittanning Twp., 1 – Fairview Twp. (Butler County).

Mike Kutch, West Hills Emergency Services – The fire company would like the township to adopt an insurance billing ordinance. We would be billing the insurance company's not the residents to recoup cost for the fire calls. It's already built into business/individual insurance policies. We would just have to retrieve the money. We would be looking at a third party to bill the insurance companies to help us operate.

Bobbie Jo Kutch, West Hills Emergency Services – We have previously spoke about a referendum for fire tax to be placed on the ballot to fund West Hills Emergency Services. It is the responsibility of the Supervisors to place it on the ballot if you so choose. We are requesting it to be placed on the spring 2023 ballot so the voters of East Franklin Township can vote on whether to levy 1 mill fire tax.

REGULAR MEETING – JANUARY 26, 2023

PUBLIC COMMENTS (CONTINUED):

WEST HILLS EMERGENCY SERVICES – CONTINUED:

Motion made by David Stewart and seconded by Dan Goldinger to approve valid referendum to be placed on the spring 2023 ballot so the voters of East Franklin Township can vote on whether to levy a 1 mill fire tax to support West Hills Emergency Services. Motion approved unanimously.

Gracie Elosser – Resident of Glade Run Road – Has the Township receive the study for the intersection of State Route 422 and Glade Run Road?

David Stewart, Supervisor – We have received the study/audit from the Southwestern Pennsylvania Commission for State Route 422/Glade Run Intersection. They have suggestions on how to improve the intersection. The study shows there is not much of a difference with accidents on similar intersections on State Route 422 between here and Butler with or without lights. They recommend painting slow down on the road, electronic signs to reference your speed, enlarging the approach to the intersection or no turns at intersection. We need to set up a meeting with PennDOT to discuss the options.

APPROVALS:

MINUTES:

Motion made by Barry Peters and seconded by Dan Goldinger to approve minutes for the following meetings: December 22, 2022 regular meeting, January 3, 2023 reorganization meeting and January 9, 2023 special meeting. Motion approved unanimously.

APPROVE BILLS AND INVOICES:

Motion made by David Stewart and seconded by Dan Goldinger to approve paying all bills and invoices for December 23, 2022 through January 26, 2023. Motion approved unanimously.

POLICE REPORT:

Total reportable calls – 26 calls

Motion made by Barry Peters and seconded by David Stewart to approve the Police Report for December 23, 2022 through January 26, 2023. Motion approved unanimously.

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APPROVALS (CONTINUED):

ROAD MASTER REPORT:

See Attached:

Motion made by Barry Peters and seconded by Dan Goldinger to approve the Road Master Report for December 23, 2022 through January 26, 2023. Motion approved unanimously.

ZONING OFFICER REPORT:

See Attached:

Motion made by Dan Goldinger and seconded by David Stewart to approve Zoning Officer Report for December 23, 2022 through January 26, 2023. Motion approved unanimously.

SEWAGE REPORT:

See Attached:

Motion made by Dan Goldinger and seconded by David Stewart to approve the Sewage Report for December 23, 2022 through January 26, 2023. Motion approved unanimously.

ZONING HEARING BOARD:

Motion made by David Stewart and seconded by Dan Goldinger to appoint Damon Formaini, regular member and Bill Davis alternate member to the East Franklin Township Zoning Hearing Board. Motion made unanimously.

FOX HOLLOW SANITARY SEWAGE LINE EXT. PROJECT:

Motion made by David Stewart and seconded by Dan Goldinger to approve amended contract for professional services from MECALL Services LLC in the total amount of \$318,000.00. Method of Payment: The payment schedule for this project shall be as follows for the remainder of the amount owed (\$107,325.00). Equal quarterly payments of \$13,415.00 for 7 quarters with the final payment of \$13,420.00 for the 8th quarter. To begin the first quarter of 2023 and end the 4th quarter of 2024. Motion made unanimously.

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APPROVALS (CONTINUED):

POLICE OFFICER – PART-TIME:

Motion made by David Stewart and seconded by Dan Goldinger to amend police department part-time benefits as of February 1, 2023:
Motion made unanimously.

Short-term Disability/Dismemberment/Life Insurance
Vacation/Personal Time as per EFT Personnel Policy
Sick days as per EFT Personnel Policy
Insurance payment co-pay as per withholding from spouses' pay

Rose Brosius – Has concerns about the police leaving the township.

RESOLUTION:

Motion made by Barry Peters and seconded by Dan Goldinger to adopt **Resolution No. 02-2023** of the Township of East Franklin, Armstrong County, Commonwealth of Pennsylvania, approving the transfer of Restaurant Liquor License R-7944 into the Township of East Franklin from the Township of Cowanshannock. Motion made unanimously.

AUTHORIZATIONS:

Motion made by David Stewart and seconded by Dan Goldinger to authorize to bid road repair/improvement contracts, aggregate and mowing. Motion made unanimously.

NEW BUSINESS:

AMEND TOWNSHIP AGENDA:

Motion made by David Stewart and seconded by Barry Peters to authorize to amend the township agenda. Motion made unanimously.

MEMORANDUM OF UNDERSTANDING:

Motion made by David Stewart and seconded by Dan Goldinger to adopt the Memorandum of Understanding between Kittanning Suburban Joint Water Authority and East Franklin Township which have reached an understanding regarding the maintenance, costs and fees of the Tine Claypoole Road water system extension. Motion made unanimously.

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ADJOURNMENT:

Motion made by Dan Goldinger and seconded by Barry Peters to adjourn the regular meeting. Motion approved unanimously.

Debra L. Cornman, Secretary/Treasurer