

# EAST FRANKLIN TOWNSHIP REORGANIZATION MEETING

JANUARY 3, 2023

The East Franklin Township Supervisors met in the Municipal Building at 6:00 p.m.

Pledge of Allegiance

Motion made by Barry Peters and seconded by David Stewart to appoint Dan Goldinger as Temporary Chairman. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Dan Goldinger and seconded by David Stewart to appoint Barry Peters as Chairman. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to appoint Dan Goldinger as Vice Chairman. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Dan Goldinger to reappoint Debra Cornman as Secretary/Treasurer. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters that Treasurer bond is set at \$250,000 for the Secretary/Treasurer. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by Dan Goldinger to reappoint Ron Lithgow as Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Dan Goldinger to reappoint Christopher Giron as Assistant Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to reappoint John Wolfe as full-time employee for 2023. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to reappoint Nelson Shaffer as full-time employee for 2023. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Dan Goldinger to reappoint Barry Peters to work on an as need basis at the request of the Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to reappoint Dan Goldinger to work on an as need basis at the request of the Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by Dan Goldinger to reappoint David Stewart to work on an as need basis at the request of the Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to appoint Mike Hockenberry to part-time work crew if needed. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

## REORGANIZATION MEETING – JANUARY 3, 2023

- Motion made by Barry Peters and seconded by Dan Goldinger to reappoint David Stewart as the East Franklin Township Sewage Operator. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Carla Scholl as Assistant Secretary/Treasurer. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Barry Peters to reappoint Carla Scholl as Local Service Tax Collector for 2023 and Delinquent LST for 2022 and previous years. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart that Treasurer's Bond is set at \$100,000 for the Assistant Secretary/Treasurer/Local Service Tax Collector. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Barry Peters to reappoint Larry Richardson as Zoning Officer. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Berkheimer Tax Administrator as Earned Income Tax Collector for 2023. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart for the Township to continue to contribute 15% to the pension plan for uniform and Nonuniform employees working 35 hours per week. (Currently 15%).  
Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Mechling and Heller to represent the Township for legal counsel for 2023. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart to reappoint Mr. James Favero to represent zoning legal counsel for 2023. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Mr. James Favero to represent sewage legal counsel for 2023. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart to appoint the independent certified accounting firm of J Martin & Associates, LLC to conduct the East Franklin Township 2022 audit (Resolution No. 01-2023). Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Nextier Bank as the Township depositor for 2023. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by Dan Goldinger to reappoint Rick Steffy on the vacancy board for East Franklin Township. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

## REORGANIZATION MEETING – JANUARY 3, 2023

Motion made by David Stewart and seconded by Barry Peters to approve meetings for the year 2023 at 6:00 p.m. for the following dates. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

January 26, 2023  
February 23, 2023  
March 30, 2023  
April 27, 2023  
May 25, 2023  
June 29, 2023

July 27, 2023  
August 31, 2023  
September 28, 2023  
October 26, 2023  
November 30, 2023  
December 21, 2023

Motion made by Barry Peters and seconded by Dan Goldinger to attend the fall County convention. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Who can attend: Supervisors, Secretary/Treasurer, Assistant Secretary/Treasurer, Zoning Officer, Tax Collector, Auditors and Zoning Officer.

Motion made by Barry Peters and seconded by Dan Goldinger to attend State Convention at expenses paid for only Supervisors, Secretary/Treasurer and Zoning Officer upon submission of receipts. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to compensate Township Secretary/Treasurer and Zoning Officer for wages for attendance at convention.

Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters for reimbursement of non employee Supervisors for lost wages for attending state convention at same rate of pay as employment, up to 8 hours per day. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to establish mileage reimbursement for use of employee's personal vehicles at the federal rate (\$.655).

Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart for the scheduled uniform and nonuniform employees. (Full-time and part-time working 35 hours per week) holidays for 2023 and 2024. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

(Memorial Day) May 29, 2023, July 4, 2023 (4<sup>th</sup> of July), September 4, 2023 (Labor Day), November 11, 2023 (Veterans Day), November 23, 2023 (Thanksgiving Day), November 24, 2023 (Day after Thanksgiving) or November 27, 2023, December 25, 2023 (Christmas Day) and January 1, 2024 (New Year's Day)  
(8 Holidays)

Motion made by David Stewart and seconded by Dan Goldinger to appoint Chris Remaley to the Planning Commission. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to appoint Gregg Rumbaugh to the Planning Commission. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

## REORGANIZATION MEETING – JANUARY 3, 2023

Motion made by Barry Peters and seconded by Dan Goldinger to appoint David Stewart as Emergency Management Coordinator. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to reappoint Dan Goldinger to the Kittanning Suburban Joint Water Authority. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to reappoint Carla Scholl as TCC Delegate. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by Dan Goldinger to reappoint Debra Cornman as Alternate TCC Delegate. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Dan Goldinger to reappoint Chris Remaley as UCC Delegate. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to approve Sewage Fee Schedule for 2023. (Same as last year) Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to increase Ron Lithgow, Chris Giron, John Wolfe, Nelson Shaffer and Debra Cornman - \$2.00 per hour. Carla Scholl - \$3.00 per hour. And part-time nonuniform and uniform - \$1.00 per hour. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to approve the West Hills Emergency Services general activities for 2023. (See Attached)  
Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Dan Goldinger and seconded by David Stewart to adjourn meeting.  
Motion made unanimously.

Meeting adjourned 6:20 p.m.

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Debra L. Cornman, Secretary/Treasurer

## FEE SCHEDULE FOR EAST FRANKLIN TOWNSHIP

PERMIT	Description	Fee
✓ ZONING PERMITS  * In addition to other permit fees as may be determined to be required such as subdivision review, land development review, stormwater management plan review, building construction/inspection, etc.	Residential Structures (single family dwellings)	\$50.00*
	Residential Structures (multiple-family dwellings)	\$50.00* + \$10.00* p/unit
	Residential Accessory Structures (less than 200 sq. ft.)	\$15.00*
	Residential Accessory Structures (200 sq. ft or larger)	\$20.00*
	Residential Swimming Pools (above ground)	\$15.00*
	Residential Swimming Pools (in-ground)	\$20.00*
	Commercial/Manufacturing Structures including Commercial/Manufacturing Accessory Structures Minimum of \$250 plus \$5 per 100 square feet over 6000 square feet (\$50 per 1000 square feet)	← See Description
Sign Permits	\$2.00* per sq. ft./per face	
Controlled Burn Permit	N/A	
Demolition Permit	N/A	
✓ BUILDING PERMITS	Pertains to all activities that pertain to the International Building Code 2006 - As contracted with Bureau Veritas	Contact Bureau Veritas @ 724.548.1414 for estimate of fee (based on activity proposed)
	Occupancy Inspection/Permit	Contact Bureau Veritas for hourly wage rate
✓ ZONING HEARING BOARD	Appeal Hearing	\$600.00
	Decision Hearing	\$200.00
	Special Exception Hearing	\$600.00
	Transcripts (per hearing sitting)	actual costs as invoiced by the Stenographer
BOARD OF SUPERVISORS SPECIAL MEETINGS	✓ Conditional Use Request	\$125.00
	✓ Road Dedication	\$125.00
	✓ Zoning District Map Amendment	\$750.00
	✓ Zoning Ordinance Curative Amendment	\$750.00
PUBLIC RECORDS REQUESTS	✓ See Resolution 03-2009	as per Resolution 03-2009
LIEN LETTERS	Administrative Fee	\$20.00
ORDINANCES	Codified Book of Ordinances	\$125.00
	Zoning Map (11"x20" color)	\$2.00
	Stormwater Management	\$10.00
STORMWATER MANAGEMENT	✓ Plan Review	\$150.00 + \$10 p/acre
	Plan Submission Exemption Request	\$45.00
	✓ Revised Plan – Review	Twp. Engineer hourly rate
SUBDIVISION & LAND DEVELOPMENT  * As needed, the Township Engineer may be asked to review plans or specific aspects of plans. Review fees shall be calculated and invoiced at the Township Engineer's hourly rate.	✓ Residential	\$15.00 + \$15.00 p/lot
	✓ Commercial	\$45.00 + \$45.00 p/lot
	✓ Industrial	\$65.00 + \$65.00 p/lot
	✓ Agricultural	\$20.00 + \$20.00 p/lot
FLOODPLAIN MANAGEMENT	Plan Review for construction in flood zones (as identified by FEMA)	Township Engineer hourly rate applies
PUBLIC ROADS & STREETS  + Road Bonds Required Unpaved: \$12,000 p/mile Paved: \$24,000 p/mile	✓ Residential Street Opening (driveway permit)	\$50.00
	✓ Commercial/Industrial Street Opening	\$100.00 + bond @ \$30.00 per linear foot
	✓ Public Utility Street Opening	\$100.00 + bond @ \$30.00 per linear foot
	✓ Hauling Permit (in excess of road weight limit)	Type 1: \$100.00+ Type 2: \$150.00+ Type 3: \$200.00+ Type 4: \$300.00+
	✓ Timbering	\$100.00
SEWAGE	see Sewage Rate Schedule Form	N/A

APPENDIX A

SANITARY SEWERAGE SYSTEM  
SEWAGE RATE SCHEDULE

December, 2010  
Revised September 22, 2022

**SEWAGE RATES:**

Adrian, Cowansville, Fox Hollow & Tarrtown Areas

Description	Fee
RESIDENTIAL RATE: Monthly Flat Rate per Premise (Occupied or Unoccupied)	\$61.00
NON-RESIDENTIAL RATE: Monthly Flat Rate per Premise (Occupied or Unoccupied)	\$61.00 per EDU*
Changes Within an Existing Sewage System	\$100.00
Discontinuation of Sewer Service	\$100.00
Late Charge**	5% of Balance
Real Estate Transfer Inspection	\$100.00
Reconnect Water Fee**	\$60.00
Redeposit Fee**	\$10.00
Returned Check Fee**	Actual Amount of Bank Charge
Sewage Lien Letter	\$20.00
Shut-off Water Letter**	\$20.00
Tap-In Fee	\$4,500.00

\*1 EDU = 90 gpdpc x 2.5 persons per household x 365 days/year = 82,125 gallons per year. The number of EDU's for Non-Residential metered customers shall be calculated annually, based upon actual metered water consumption for the prior 12 months. Each Non-Residential customer shall be billed, as a minimum, as one (1) EDU. For Non-Residential metered customers whose annual water consumption computes to greater than one (1) EDU, the calculated number of EDU's to be billed shall be rounded up to the next 1/4 of an EDU. The number of EDU's for Non-Residential unmetered customers shall be calculated at the time of sewer service application. Each Non-Residential unmetered customer shall be billed, as a minimum, as one (1) EDU.

\*\*This fee will be charged against the account involved.

## West Hills Emergency Services Scheduled Activities for 2023

Wednesday January 4 – Drill 6pm-10pm

Monday January 9 – Monthly Meeting 7pm

Wednesday January 18 – Drill 6pm-10pm

Wednesday February 2 – Drill 6pm-10pm

Monday February 13 – Monthly Meeting 7pm

Wednesday February 15 – Drill 6pm-10pm

Saturday February 27 – Hazmat Ops Updates 9a-3p

Wednesday March 1 – Drill 6pm-10pm

Monday March 13 – Monthly Meeting 7pm

Wednesday March 15 – Drill 6pm-10pm

Wednesday April 5 – Drill 6pm-10pm

Monday April 10 – Monthly Meeting 7pm

Wednesday April 19 – Drill 6pm-10pm

Friday April 21 – Set up for Spring Drawing 6pm-10pm

Saturday April 22 – Spring Drawing all day

Sunday 23 – Cleanup for Spring drawing 10am-2pm

Wednesday May 3 – Drill 6pm-10pm

Monday May 8 – Monthly Meeting 7pm

Wednesday May 17 – Drill 6pm-10pm

Wednesday June 7 – Drill 6pm-10pm

Monday June 12 – Monthly Meeting 7pm

Wednesday June 21 – Drill 6pm-10pm

Wednesday July 5 – Drill 6pm-10pm

Monday July 10 – Monthly Meeting 7pm

Wednesday July 19 – Drill 6pm-10pm  
Wednesday August 2 – Drill 6pm-10pm  
Monday August 14 – Monthly Meeting – 7pm  
Wednesday August 16 – Drill 6pm-10pm  
Wednesday September 6 – Drill 6pm-10pm  
Monday September 11 – Monthly Meeting 7pm  
Wednesday September 20 – Drill 6pm-10pm  
Wednesday October 4 – Drill 6pm-10pm  
Monday October 9 – Monthly Meeting 7pm  
Wednesday October 18 – Drill 6pm-10pm  
Wednesday November 1 – Drill 6pm-10pm  
Friday November 3 – Set up For Fall Raffle 6pm-10pm  
Saturday November 4 – Fall Raffle all day  
Sunday November 5 – Cleanup from Fall Raffle 10am-2pm  
Monday November 13 – Monthly Meeting 7pm  
Wednesday November 15 – Drill 6pm-10pm  
Wednesday December 6 – Drill 6pm-10pm  
Monday December 11 – Monthly Meeting 7pm  
Wednesday December 20 – Drill 6pm-10pm