

# EAST FRANKLIN TOWNSHIP REORGANIZATION MEETING

JANUARY 4, 2021

The East Franklin Township Supervisors met in the Municipal Building at 6:00 p.m.

Pledge of Allegiance

- Motion made by Barry Peters and seconded by Dan Goldinger to appoint David Stewart as Temporary Chairman. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Barry Peters to appoint Debra Cornman as Temporary Secretary. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to appoint Barry Peters as Chairman. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart to appoint Dan Goldinger as Vice Chairman. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart to reappoint Debra Cornman as Secretary/Treasurer. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger that Treasurer bond is set at \$250,000 for the Secretary/Treasurer. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by Dan Goldinger to reappoint Ron Lithgow as Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Christopher Giron as Assistant Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart to reappoint Adam Beatty as full-time employee for 2021. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Barry Peters to work on an as need basis at the request of the Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart to reappoint Dan Goldinger to work on an as need basis at the request of the Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by Dan Goldinger to reappoint David Stewart to work on an as need basis at the request of the Road Master. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Barry Peters to revise Personnel Policy – Job Descriptions – Truck Driver/Laborer/Equipment Operator to remove (He must have a CDL License) from Page 34, paragraph two. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

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- Motion made by David Stewart and seconded by Dan Goldinger to appoint John Wolfe to part-time work crew and sewage assistant for 2021. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by Dan Goldinger to reappoint David Stewart as the East Franklin Township Sewage Operator. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Barry Peters to reappoint Carla Scholl as Assistant Secretary/Treasurer. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Barry Peters to reappoint Carla Scholl as Local Service Tax Collector for 2021 and Delinquent LST for 2020 and previous years. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by Dan Goldinger that Treasurer's Bond is set at \$100,000 for the Assistant Secretary/Treasurer/Local Service Tax Collector. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Greg McKelvey as Zoning Officer. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by Dan Goldinger to reappoint Berkheimer Tax Administrator as Earned Income Tax Collector for 2021. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Barry Peters for the Township to continue to contribute 15% to the pension plan for Nonuniform and per contract for the uniform employees (Currently 15%). Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart to reappoint Mechling and Heller to represent the Township for legal counsel for 2021. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Mr. James Favero to represent zoning legal counsel for 2021. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by David Stewart to reappoint Mr. James Favero to represent sewage legal counsel for 2021. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Barry Peters to appoint the independent certified accounting firm of H2R CPA - Cottrill, Arbutina Division to conduct the East Franklin Township for the year ended 2020 audit. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by Barry Peters and seconded by Dan Goldinger to reappoint Nextier Bank as the Township depositor for 2021. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.
- Motion made by David Stewart and seconded by Dan Goldinger to reappoint Rick Steffy on the vacancy board for East Franklin Township. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

## REORGANIZATION MEETING – JANUARY 4, 2021

Motion made by Barry Peters and seconded by David Stewart to approve meetings for the year 2021 at 6:00 p.m. for the following dates. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

January 28, 2021  
February 25, 2021  
March 25, 2021  
April 29, 2021  
May 27, 2021  
June 24, 2021

July 29, 2021  
August 26, 2021  
September 30, 2021  
October 28, 2021  
November 23, 2021 - Tuesday  
December 21, 2021 - Tuesday

Motion made by David Stewart and seconded by Barry Peters to attend the spring County convention. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Who can attend: Supervisors, Secretary/Treasurer, Assistant Secretary/Treasurer, Zoning Officer, Tax Collector, Auditors and Zoning Officer.

Motion made by Barry Peters and seconded by David Stewart to attend State Convention at expenses paid for only Supervisors, Secretary/Treasurer and Zoning Officer upon submission of receipts. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to compensate Township Secretary/Treasurer and Zoning Officer for wages for attendance at convention. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters for reimbursement of non employee Supervisors for lost wages for attending state convention at same rate of pay as employment, up to 8 hours per day. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to establish mileage reimbursement for use of employee's personal vehicles at the federal rate (\$0.56). Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters for the scheduled Holidays for 2021 and 2022 for Nonuniform employees: Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

(Memorial Day) May 31, 2021, July 4, 2021 (4<sup>th</sup> of July), September 6, 2021 (Labor Day), November 11, 2021 (Veterans Day), November 25, 2021 (Thanksgiving Day), November 26, 2021 (Day after Thanksgiving) or November 29, 2021, December 25, 2021 (Christmas Day) and January 1, 2022 (New Year's Day)  
(8 Holidays)

Motion made by Barry Peters and seconded by Dan Goldinger to appoint Turney K. Luke to the Planning Commission. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

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Motion made by David Stewart and seconded by Barry Peters to reappoint Chris Beck as Emergency Management Coordinator. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to reappoint Carla Scholl as TCC Delegate. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to reappoint Debra Cornman as Alternate TCC Delegate. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to reappoint Chris Remaley as UCC Delegate. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Barry Peters to approve Sewage Fee Schedule for 2021. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to increase all non-uniform employees \$.50 per hour as of January 4, 2021. Part-time police officers will be set at \$21.00. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Barry Peters and seconded by David Stewart to approve the West Hills Emergency Services general activities for 2021. (See Attached)  
Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by David Stewart and seconded by Dan Goldinger to appoint Tim Medice, Barry Peters and Stephen Geidel to the Kittanning Suburban Joint Water Authority Board. Vote: Peters-Yes, Goldinger-Yes, Stewart-Yes.

Motion made by Dan Goldinger and seconded by Barry Peters to adjourn meeting.  
Motion made unanimously.

Meeting adjourned 6:20 p.m.

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Debra L. Cornman, Secretary/Treasurer