

**Kittanning, Pennsylvania
September 24, 2020**

The Board of Supervisors of East Franklin Township met in the Municipal Building at 6:00 p.m. for a regular meeting.

Call to Order and Pledge of Allegiance

Present: Barry Peters, Chairman
Dan Goldinger, Vice Chairman
David Stewart, Supervisor
Debra Cornman, Secretary/Treasurer
Greg McKelvey, Zoning Officer

Personnel meeting was held on September 17, 2020 to update Personnel Policy.

PUBLIC COMMENT:

None

APPROVALS:

MINUTES:

Motion made by David Stewart and seconded by Dan Goldinger to approve minutes for August 27, 2020, regular meeting. Motion approved unanimously.

APPROVE BILLS AND INVOICES:

Motion made by Barry Peters and seconded by Dan Goldinger to approve paying all bills and invoices for August 28 through September 24, 2020, and to opt out of tax deferral program. Motion approved unanimously.

POLICE REPORT:

Total reportable calls – 27.

Motion made by David Stewart and seconded by Dan Goldinger to approve the Police Report for July 31 through August 27, 2020 and the Addendum to the Police Standard Operating Procedures Manual for Uniform Patrol Officers. (Appendix II, 1. Computer Use and Email 2. Company Owned and Supplied Devices or Vehicles). Motion approved unanimously.

REGULAR MEETING – SEPTEMBER 24, 2020

APPROVALS (Continued):

ROAD MASTER REPORT:

See Attached:

Motion made by David Stewart and seconded by Dan Goldinger to approve the Road Master Report for August 28 through September 24, 2020. Motion approved unanimously.

Motion made by Barry Peters and seconded by Dan Goldinger to approve Shields Paving quote for \$16,200.00 to widen Rainbow Drive. Motion approved unanimously.

ZONING OFFICER REPORT AND PLANNING COMMISSION:

See Attached:

Motion made by Barry Peters and seconded by Dan Goldinger to approve Zoning Officer Report for August 28 through September 24, 2020. Motion approved unanimously.

Motion made by Barry Peters and seconded by Dan Goldinger to approve two separate subdivision plans: 1. Delancey Plan #1, Montereed Street, Kittanning and 2. Hendrickson Plan #2, Bear Road, Cowansville. Motion approved unanimously.

SEWAGE REPORT:

See Attached:

Motion made by Barry Peters and seconded by Dan Goldinger to approve the Sewage Report for August 28 through September 24, 2020. Motion approved unanimously.

2021 MINIMUM MUNICIPAL OBLIGATION (MMO) FOR THE EAST FRANKLIN TOWNSHIP POLICE PENSION PLAN:

Motion made by David Stewart and seconded by Dan Goldinger to approve minimum municipal obligations (MMO) for the East Franklin Township Police Pension Plan. Motion approved unanimously.

REGULAR MEETING – SEPTEMBER 24, 2020

APPROVALS (Continued):

HALLOWEEN:

Motion made by Barry Peters and seconded by David Stewart to set Halloween for Wednesday, October 28, 2020 from 6 p.m. to 8 p.m. Motion approved unanimously.

VACANCY BOARD:

Motion made by Barry Peters and seconded by Dan Goldinger to approve Rick Steffy to the East Franklin Township Vacancy Board. Motion approved unanimously.

RESOLUTIONS – PENSION:

Approve the following Resolutions:

Resolution #05-2020 – A resolution of the Township of East Franklin, County of Armstrong, Commonwealth of Pennsylvania approving a Chief Executor of the Pension Plan.

Resolution #06-2020 – A resolution of the Township of East Franklin, County of Armstrong, Commonwealth of Pennsylvania approving pension funding percentage. (Sets pension % of gross wages)

Resolution #07-2020 – A resolution of the Township of East Franklin, County of Armstrong, Commonwealth of Pennsylvania approving Pension Plan Funding for 2021. (Approves total budget amount)

Resolution #08-2020 – A resolution of the Township of East Franklin, County of Armstrong, Commonwealth of Pennsylvania approving a percentage increase from 10% to 15% for the PMRS Uniform Pension Plan (per contract) with East Franklin Township Police.

Motion made by David Stewart and seconded by Dan Goldinger to adopt Resolutions #05-2020, #06-2020, #07-2020 and #08-2020. Motion approved unanimously.

RESOLUTION – PERSONNEL POLICY:

Motion made by Barry Peters and seconded by Dan Goldinger to adopt Resolutions #09-2020 a revision to East Franklin Township Personnel Policy. Motion approved unanimously.

REGULAR MEETING – SEPTEMBER 24, 2020

ADJOURNMENT:

Motion made by Dan Goldinger and seconded by Barry Peters to adjourn meeting at 6:15 p.m. Motion approved unanimously.

Debra L. Cornman, Secretary/Treasurer

Road Report for September 2020

Russell Standard completed our sealcoat project for 2020. Heritage Park, a portion of Adrian Rd., and a portion of Montgomery Rd were done. Williams & Willman Line Painting repainted the lines on Wible, Westgate, Commerce, Parkview, Parkview Ext., and Nolte. A spot on Boltz Rd. was dug out and repaired. We have been working on cleaning ditches on several roads.

Approximately 140 tons of ashes were delivered and stockpiled for the upcoming winter season. We are now receiving our salt and anti-skid.

A few minor repairs were made on the equipment.

East Franklin Township / Supervisors Report
Zoning Report / September 2020
September 24, 2020

Township zoning permits issued since the August 27 meeting:

- Kelly & Joe Aires, new residential construction and a driveway permit to be at 280 Wible Road, Kittanning.

Planning Commission met September 21 and reviewed the above permits. Additionally, the Commission reviewed two separate subdivision plans:

- Delancey Plan #1, Montereed Street, Kittanning.
- Hendrickson Plan #2, Bear Road, Cowansville.

The Commission recommends both subdivisions be approved by the Supervisors.

Greg McKelvey
Zoning Officer

East Franklin Township
Sewage Report
September 2020
Report by David Stewart

Three real estate transfer inspections were done in the month of September; one in Adrian, one in Cowansville and one in Fox Hollow.

There were two one-calls this month.

General maintenance was performed at all Plants and Pump Stations to prepare for the winter season. Air Filters were replaced, and oil was changed. A new pump was purchased for the Boltz Pump Station.

The flow meters at all four Sewage Treatment Plants were calibrated. We will receive a certification for each plant. DEP requires that all flow meters be calibrated on a yearly basis.

To save on shipping costs, we purchased all the chlorine that we need for one year.

All required lab samples for September were collected and transported to CWM. DMR reports for the month of August 2020 were submitted to DEP.