

Kittanning, Pennsylvania
August 29, 2019

The Board of Supervisors of East Franklin Township met in the Municipal Building at 6:00 PM for a regular monthly meeting.

Call to Order and Pledge of Allegiance

Present:

Barry Peters, Chairman
Dan Goldinger, Vice Chair
David Stewart, Supervisor
Greg McKelvey, Zoning Officer

Debra Cornman, Sec. Treas. (absent)

Note: Executive sessions were held on August 21, 2019 for personnel and on August 23, 2019 for insurance discussion.

Barry Peters opened meeting by informing those in attendance that Greg McKelvey will be recording minutes of tonight's meeting in Debbie's absence while on vacation.

Barry Peters also began proceedings by making a statement that it is a customary practice for any resident's interested in receiving timber (logs) or dirt fill that the Township may have from its projects to contact the office of their interest in receiving. He emphasized that the Township cannot screen or process "fill" if you desire to receive, you get what is available at that time.

This was in response to an accusation and call for his resignation by resident Barry Montgomery that he received timber dropped at his property from Township, in July.

Public Comment:

Rose Brosius, of Frick Drive, Adrian, addressed the Board and thanked Greg McKelvey and Dave Stewart for their removal of several bags of garbage from a neighboring property in Adrian. Brosius asked McKelvey to explain the procedures for enforcement of both high grass and abandoned vehicles.

McKelvey elaborated on the recent events involving this particular rental property where the tenant vacated the house and the owner performed no yard maintenance for an extended time. It is a difficult situation with extenuating circumstances (involving District Magistrate hearings) but through some cooperative efforts of neighboring residents is currently under control. McKelvey outlined timelines for communication and legal proceedings involving enforcement if the situation calls for such. The Zoning department will continue to monitor this residence and seek to get the owner's cooperation in yard maintenance and property clean up.

McKelvey outlined a vehicle salvage program he has administered for the past two years, in the spring, that has been effective.

Brosius also inquired about water service shut off for nonpayment as it pertains to the Sewage Authority. Dave Stewart informed her that the aforementioned property is current. If the water service is shut off a lien would-be put-on the property.

Approvals:

Minutes:

Motion made by Barry Peters and seconded by Dave Stewart to approve minutes for July 25, 2019 regular meeting. Motion approved unanimously.

Approve Bills and Invoices:

Motion made by Dave Stewart and seconded by Dan Goldinger to approve paying all bills and invoices for July 26 through August 29, 2019. Motion approved unanimously.

Police Report:

Report presented by Dave Stewart. Total reportable calls – 42 from Aug. 1 to Aug. 29, 2019.

Motion made by Dave Stewart and seconded by Dan Goldinger to approve the Police Report. Motion approved unanimously.

Road Master Report:

See attached. Report presented by Dave Stewart.

Motion made by Barry Peters and seconded by Dan Goldinger to approve the Road master Report for July 26 through August 29, 2019. Motion approved unanimously.

Zoning Officer Report and Planning Commission:

See attached. Report presented by Greg McKelvey.

Motion made by Dan Goldinger and seconded by Dave Stewart to approve Zoning Officer Report for July 26 through August 29, 2019. Motion approved unanimously.

Sewage Report:

See attached:

Motion made by Dan Goldinger and seconded by Barry Peters to approve the Sewage Report for July 26 through August 29, 2019.

Insurance:

The Township solicited bids in its due diligence. A bid from the Jerich Insurance Agency for EMC/EMC Insurance is lower than the current provider the Howard Agency and Selective Insurance; however, when potential “carry-over” issues are factored into converting from current provider (i.e. a Tail Coverage policy at \$5.9K) the overall cost is more than Selective Insurance.

Motion made by Dave Stewart and seconded by Dan Goldinger to retain the Howard Agency and Selective Insurance for the general liability policy at \$35,903. And the Workers Compensation policy through Selective / Brickstreet Insurance at \$22,679.00. For a total of \$58,582.00 for the period of September 1, 2019 – August 31, 2020. Motion approved unanimously.

The Supervisors have been satisfied with coverage provided from Selective. Additionally, this premium will reflect a \$10K savings in worker’s compensation from 2018 – 2019 premium.

Volunteer Fire Co. Insurance:

Motion by Dave Stewart to approve the Howard Agency (State Worker’s Insurance Fund) policy for the volunteer Fire Company Department for workers compensation with a premium of \$17,258. For the year 2019 – 2020. Seconded by Barry Peters. Motion approved unanimously.

This premium reflects a decrease of \$5,737 in policy from one year ago.

Audit – CPA:

(Option 1) Motion made by Barry Peters and seconded by Dan Goldinger to approve hiring the CPA firm of Cottrill Arbutina, of Butler, for the Dec. 31 2018 Local Service Tax audit. Motion approved unanimously.

(Option 2) Motion made by Barry Peters and seconded by Dave Stewart to approve the firm of Cottrill Arbutina to conduct the LST Audit for a three-year period 2018 - 2020. Motion approved unanimously.

Unconventional Gas Well Funds:

Supervisors announced planned use of Act 13 gas well impact funds totaling \$390, 569.23 that the Township has received for the year.

\$280,569.23 – toward construction, reconstruction, maintenance and repair of roadways, bridges and public infrastructure. \$200K of this amount will be used toward advance payment of the mortgage on the Township office facility, saving the Township approximately \$30,000 in potential interest during the year.

\$30,000. – payment toward existing sewage financing obligations in the Furnace Run and surrounding area. Part of a 20-year financing with the WHWPCA.

\$50,000. - Earmarked for potential Volunteer Fire Company investment in a new facility.

\$30,000. – Environmental programs, including trails, park and recreation.

This is the highest figure the Township has received in the history of the program and significantly exceeds plan budget. Motion made by Dave Stewart and seconded by Dan Goldinger to approve use of Impact Fes as presented. Motion approved unanimously.

Memo of Understanding – Applewold Boro and East Franklin Township

The Solicitor has developed a memorandum of understanding between East Franklin Township and Applewold Borough related to the merger of the two volunteer fire departments now known as West Hills Emergency Services (WHES). Each year, Applewold Borough is to make a contribution to East Franklin toward a portion of the Workers Compensation insurance policy. Additionally, each year Applewold is to make a contribution directly to the WHES toward its operation. Fees not disclosed since the memorandum has yet to finalized by Applewold Borough.

Motion made by Dave Stewart and seconded by Dan Goldinger to approve the memorandum of understanding. Motion approved unanimously.

Trash Week:

Fall resident trash week collection at the Township office facilities to be set for October 2-5, 2019. Wednesday - Friday hours will be 7 Am – 7 PM. Saturday hours will be 7 Am – noon.

Motion made by Barry Peters and seconded by Dan Goldinger to approve the Fall trash collection dates. Motion approved unanimously.

Void Check for LST:

Approval to void check #1127 dated 09/11/2018 in the amount of 36 cents. Township has since developed an Ordinance (#01-2018) to provide an exemption of Local Service Tax penalty and interest charges if the amount is less than \$5.00.

Motion made by Dave Stewart and seconded by Dan Goldinger to approve the void check. Motion approved unanimously.

Authorization:

Supervisors to authorize the purchase of a 2020 International CV515 4X4 dump truck in the amount of \$66,891 from Hunter Truck Sales through the CoStars program. Additionally, Supervisors authorize the purchase of truck upfit package for a new IH Model CV chassis with 83" CA/22,500#GVW in the amount of \$48,680 for the new truck from Stephenson Equipment, Inc. (Walsh) also through the CoStars Program.

Motion made by Dave Stewart and seconded by Barry Peters to approve purchase of truck as specified. Motion approved unanimously.

The truck will be replacing a 2005 model which will be bid for sale.

New Business:

No new business items discussed.

Adjournment:

Motion made by Dan Goldinger and seconded by Barry Peters to adjourn meeting at 6:33PM.
Motion approved unanimously.

Greg McKelvey (acting Secretary / Treasurer)

Road Report for August 2019

We replaced a culvert pipe on Rolling Hills Rd. The old pipe had rusted out and created a hole in the road. The ditches were also cleaned and stone was spread on the road. The ditches were cleaned on Boltz Rd. Also, two catch basins and new culvert pipe were installed to correct a drainage problem. The ditches were cleaned on a portion of Adrian Rd, T Claypool Rd, and Sotos Rd. Shields Asphalt Paving Inc. has begun our paving project for this year. They are doing the prep work this week, and the actual paving is scheduled for next week. The roads to be paved are Glade Park East, Blackthorn Drive, Heritage Park, Manor Lane, and a portion of Adrian Rd.

We continue our roadside mowing, and a
several minor repairs were made on the
equipment.

East Franklin Township / Supervisors Report
Zoning Report / August 2019
Aug. 29, 2019

Township zoning permits issued since the July meeting and up to Aug. 26, 2019:

- Joseph Scholl, 116 Maritme Drive, Adrian, room addition and deck.
- Christopher Giron, 598 East Brady Road, Kittanning, temporary visitor permit for season.
- Chrissy Smith, 1041 Butler Road, Kittanning, shed accessory structure.
- Richard Peat, 155 Montgomery Road, Kittanning, shed accessory structure.
- Gregory & Lori Hohl, 136 Walkchalk Road, Kittanning, deck and overhead structure.
- Richard & Sharon Smith, 630 Deer Run Road, Kittanning, shed accessory structure.
- Suzetta Willman, 151 Sherwood Drive, Kittanning, above ground pool installation.
- JoAnn Cornman, 106 Waterworks St., Kittanning, demolition permit of garage structure.
- Richard Skuta Signs, LLC, 123 Alexander Dr., Irwin, "Pick Up" sign for Walmart store, Hilltop Plaza.
- Kenneth Plyler, 197 East Brady Road, Kittanning, above ground pool installation.

The Township Planning Commission met August 26 and reviewed the issued permits and two subdivisions submitted for review.

- Graham Plan #1, 218 Toy Road, Kittanning.
- Dongilli Plan #1, 168 Pleasant View Drive, Kittanning.

Although the commission lacked a quorum for meeting, those in attendance recommended the Supervisors accept the subdivisions for County planning final review.

Greg McKelvey
Zoning Officer

East Franklin Township
Sewage Report
August 2019
Report by David Stewart

Two belts were replaced at the Adrian Plant.

One real estate transfer inspection was done in Adrian.

Two one calls were done; both were in Cowansville.

There was one emergency call out at Boltz Pump Station.

Delinquent notices were posted on the applicable houses.

The Service Truck was in the garage for four days because of a recall on the transmission.

All required lab samples for August were collected and transported to CWM. All DMR reports for the month of July 2019 and all yearly reports for 2019 were submitted to DEP.